

FEZILE DABI DISTRICT MUNICIPALITY



NOTICE NUMBER: 055/2016 -

BID NO. SCM/BID: 003/2016 -

PROCUREMENT OF A SERVICE PROVIDER TO PROVIDE MULTI-FUNCTIONING PRINTING DEVICE (PHOTO COPY MACHINES) FOR A PERIOD OF THREE (03) YEARS.

Fezile Dabi District Municipality hereby invite bids for the procurement of a service provider for a Multi-functioning printing device:

Non-refundable document fee for this bid: R250.00

Functionality	Points
1. Experience on similar projects.	30
2. Capacity and resources relevant to scope of work	40
3. Financial viability	20
4. Letter of good standing	10

NB: A minimum threshold of 75% should be obtained for a company to be further evaluated.

Preferential Points Allocation System for this bid: 90/10.

Enquiries: Thabiso Puso - 016 970 8600/8706 or Nthethe Mofokeng - 8716 or the SCM Unit at 016 970 8600/8709.

Requirements:

- Original copy of the valid company tax clearance certificate be attached
- Certified copy of the company registration certificate, reflecting active members, must be attached (except for Sole traders and partnerships).
- Copy of company profile with clear references must be attached.
- **A BBBEE verification certificate** must be attached.
- Municipal rates & taxes information in the bid document must be duly completed by your Local Municipality or your Landlord.
- **Sealed Bids should clearly indicate the relevant bid number and the description.**

Closing date:

Tuesday: 14th February 2017 at 12h00pm

Bid/Tender Box:

Fezile Dabi District Municipality
Fezile Dabi District Municipality Building
John Vorster Road

Sasolburg
(016) 970 8600

Please note:

1. Bid document will be obtainable as from **Monday, 30th January 2017** from supply chain Management unit, Fezile Dabi District Municipality offices upon payment of relevant non-refundable fee (cash only/direct deposit with a proof of deposit).
2. **No bid will be accepted from persons in the service of the state.**
3. No telegraphic, telefax and late Bids will be accepted.
4. Municipality is not bound to accept the lowest Bid.
5. Failure to comply with the above mentioned conditions may invalidate your bid.
6. Bids will remain valid for 90 days
7. **Preference will be given to Respondents based on their BBEEE status.**

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Ms. LINDI MOLIBELI
MUNICIPAL MANAGER