



Fezile Dabi

District Municipality

Invitation to Bid

Bid No: SCM/BID: 010/2017-18

Rental of Multifunctioning Printing Devices (Photocopy Machines) for a Period of Three Years

Fezile Dabi District Municipality hereby invites service providers for rental of multifunctioning printing devices (photocopy machines) for a period of three years.

Requirements: • Valid company Tax Clearance Certificate must be attached • Certified copy of the company registration certificate/founding certificate must be attached • Copy of company profile with clear traceable references • Valid B-BBEE verification certificate must be attached or valid sworn affidavit signed by the commissioner • CSD registration report/support number • Municipal rates & taxes information in the bid document must be duly completed by your Local Municipality or your Landlord • All compulsory/supplementary forms must be fully completed and signed (that is MBD 1, 2, 4, 6, 1, 6.2, 8 and 9).

Functionality	Points:
Part A: Experience on similar projects	30
Part B: Capacity & resources relevant to scope of work	40
Part C: Financial viability	20
Part D: Letter of good standing	10
Total	100
Minimum threshold for further evaluation = 75% percent	

Sealed bids should clearly indicate: Rental of Multifunctional Printing Devices for a Period of Three Years: Bid No: SCM/BID 010/2017 -18".

Closing date: Tuesday, 5 June 2018 at Fezile Dabi District Municipality offices at 12:00

Bid/tender box: Fezile Dabi District Municipality, Fezile Dabi District Municipality Building, John Vorster Road, Sasolburg, tel. (016) 970-8600

Enquiries: Mr Thabiso Puso/SCM Unit, tel. (016) 970-8880/8600

Please note: • Bid documents will be obtainable as from Wednesday, 23 May 2018 from the Supply Chain Management Unit, Fezile Dabi District Municipality offices upon payment of R250.00 non-refundable fee (cash or direct deposit with a proof of deposit) • No bids will be accepted from persons in the service of the state • No telegraphic, telefax and late bids will be accepted • The Municipality is not bound to accept the lowest bid • The Municipal Supply Chain Management policy and Preferential Procurement Policy Framework Act, No 5 of 2000 (80/20 preferential points allocation system) will be applied • Failure to comply with the above-mentioned conditions may invalidate your bid • Bids will remain valid for 90 days • Preference will be given to respondents based on their B-BBEE status • All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: business.support@csd.gov.za Since no business will be conducted with any bidder who is not registered on the database.

Ms Lindi Molibeli - Municipal Manager

Notice Number: 073/2017-18