



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: SCM-FDDM 100/ 2018-19

Date: 11 June 2019

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SUPPLY, INSTALLATION OF SECURITY SERVICES, 24 HOURS MONITORING & RESPONSE TO THE BUILDING AND MAINTENANCE OF THE MOTOR GATES OF FEZILE DABI DISTRICT MUNICIPALITY BUILDING

**LIST OF THE ITEMS REQUIRED/SPECIFICATIONS AS PER
ATTACHED LIST**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Tuesday, the 18th June 2019 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, **that is no later than ten (10) working days after issuing an order.**
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished/Pin must be furnished.
- Copy of company registration reflecting equity owned by the members and status be in business(CIPC)
- BBBEE Verification Certificate
- **Municipal rates & taxes** information in the bid document must be duly completed by local municipality or your landlord.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.
- Central Supplier Database(CSD)registration number/summary report must be attached to the tender/bid document.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

- | | |
|--|----|
| ❖ PRICE | 80 |
| ❖ PROSPECTIVE BIDDERS WHO WISH TO CLAIM THIS POINTS ARE REQUESTED TO ATTACH THEIR BBBEE RATING CERTIFICATE. | 20 |

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from procurement offices at a cost of R40.00 per copy.

Yours Faithfully

JOHAN REYNEKE
ACTING CHIEF FINANCIAL OFFICER