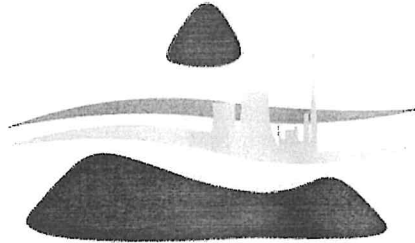


**FEZILE DABI  
DISTRICT MUNICIPALITY**



**BID DOCUMENT  
NOTICE NO: 064/2020-21  
SUPPLY AND DELIVERY OF CARTRIDGES.  
CLOSING DATE 16 MARCH 2021**

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PREPARED FOR/BY:

FEZILE DABI DISTRICT MUNICIPALITY  
P.O.BOX 10  
SASOLBURG  
1947

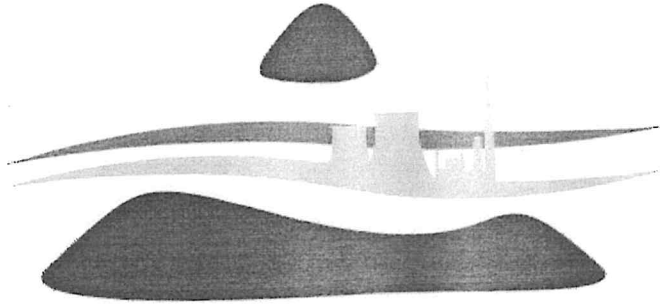
TEL: (016) 970 8600  
FAX: (016) 970 8762

ENQUIRIES: SCM UNIT  
(016) 970 8600 OR

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BIDDER: \_\_\_\_\_

BID AMOUNT (VAT INCL.): \_\_\_\_\_



## **FEZILE DABI DISTRICT MUNICIPALITY**

**NOTICE NUMBER: FDDM 063/2020-21**

Date: 10 March 2021

Dear: Service provider

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **SUPPLY AND DELIVERY OF CARTRIDGES**

#### **SPECIFICATIONS**

Kindly refer to the attach spec

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 16 March 2021 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 10 WORKING DAYS AFTER ORDER.

- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members and status.
- BBBEE VERIFICATION CERTIFICATE
- Municipal rates & taxes information in the bid document must be duly completed by Local Municipality or Landlord.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.
- Central Supplier Database (CSD) registration number/summary report must be attached to the tender/bid document.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

❖ PRICE	80
❖ BBBEE Status	20

*PROSPECTIVE BIDDERS WHO WISH TO CLAIM THIS POINTS ARE REQUESTED TO ATTACH THEIR **BBBEE** RATING CERTIFICATE.*

Failure to comply with these conditions may invalidate your offer.

**NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R40.00 per copy.**

Yours Faithfully




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NP MDAKA  
CHIEF FINANCE OFFICER

**OFFICE OF THE DIRECTOR**  
**ENVIRONMENTAL HEALTH AND EMERGENCY SERVICES**

**DATE:** 26 November 2020  
**DEPARTMENT:** Environmental Health Services  
**REQUEST SHEET NO:** 2106  
**COMPILED BY:** Nomalanga

**PRINTING CARTRIDGES AND PAPER**

<i>ITEM DESCRIPTION</i>	<i>ITEM SPECIFICATIONS</i>	<i>QUANTITY</i>
Cartridges	<i>HP Office jet J4524</i> 901 Black	2
	Hp Laser jet - P1505	3
	Hp Laserjet-P1102	2
	Hp Laserjet-P1006	2
	Hp Laserjet Pro 400	2
	<i>Canon i-Sensys KBP7018c</i> 729 Magenta	1
	729 Yellow	1
	729 Blue	1
	729 Black	2
		<i>HP Deskjet Ink Advantage 5575</i> HP 651 Black
HP 651 tri colour		4
	<i>Canon Pixma Mg25405</i> Black 445	4
	Colour 446	4
	<i>HP Deskjet Ink Advantage 557/5645</i> 651 Black	4
	651 Tri-colour	4
	<i>SumsungML/1670</i>	2
	<i>Color laserjet Prom254NW</i>	4
Printing Paper	TYPEK A4 White	30 Boxes



**Mrs N Baleni**  
**Director: Environmental Health and Emergency Services**