



Fezile Dabi
District Municipality

Document Type:

**PROCUREMENT COVER SHEET
FOR LESS THAN R30 000.00**

Title:

REQUEST FOR QUOTATION

Document Status:

Procurement

Contact number

016 970 8704

Issued date:

28/07/2023

Fax number

016 970 8762

Closing date:

01/08/2023

mabuthom@feziledabi.gov.za

Closing time:

15:00pm

Venue:

Fezile Dabi District Municipality

Contact person

Mabutho Masondo

MESSAGE	THE FOLLOWING DOCUMENTS MUST BE ATTACHED	TICK
Contractor (Registered with CIDB Grade 1 in general building)	1 CSD report	
	2 MBD 4	
	3 MBD 8	
	4 MBD 6.1	
	5 Youth (provide company registration/ share certificate reflecting ownership Locality(within FDDM proof of address)) 10 10	80 20 100 total
Service to be rendered for	5. Fezile Dabi District Municipality P.O.BOX 10 Sasolburg 1947 Vat no:4320105465	
	QTY Description:	
	Kindly refer to the attached specification	
Remarks	6. Please observe closing date of the quotation, time and required documents	
	7. Good luck/ thank you	

INFRASTRUCTURE UNIT

OR 7899: Specification for a service provider to seal roof.

Project Name:	Repair & Maintenance Main Building (Operational): Seal roof Mayors Office		
Prepared by:	D.A. Maree	Signature:	<i>[Signature]</i>
		Date:	2023/07/21

1. Terms of reference

This procurement request is for a service provider to re-seal the roof and box – gutter on top of the Mayor's office.

A. Background

The department Local Economic Development, Tourism and Infrastructure is responsible for building maintenance on buildings of the Fezile Dabi District Municipality. It was reported by the maintenance officer that the roof at the Mayor's office and/or Mayor's secretary is leaking with heavy rains.

B. Scope of Work / Terms of Reference / Specifications

*Re-seal 8.5m box gutter on roof, on top of Mayors office.
Re-seal both sides of the box gutter.
Take care to re-seal properly at the entry and exit of electrical cables.
Re-seal all roof screws on top of Mayor's office.
All seal work to be done with Flash Harry Membrane and acrylic or similar.
All seal work to be repainted with white roof paint.*

C. Expected outputs / Outcomes

*Re-seal box gutter on roof, on top of Mayors office.
Re-seal both sides of the box gutter.
Take care to re-seal entry and exit of electrical cables.
Re-seal all roof screws on top of Mayor's office.
No water leaks after re-sealing of roof.*

D. Reporting

The LED, Tourism & Infrastructure Department will be responsible for the monitoring and reporting of the maintenance works.